

GRIEVANCES REDRESSAL CELL

Minutes of meeting (2023/1)

Date :15-08-2023

Time:10:00am

Venue :Seminar hall

- The Grievance Redressal Cell meeting was called to order by Principal Dr.Chandramahalaxmi.

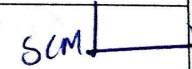

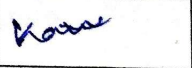
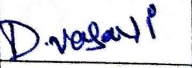
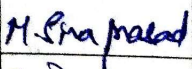
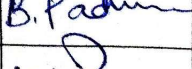
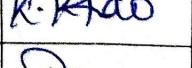

Agenda:

- Review of previous meeting
- Review of student academic complaints like mark-list corrections etc.
- Instructing the students for regularity and punctuality
- Instructing the students to maintain their college dress code in the campus regularly

Meeting outcomes:

- P.krishnakumari Asst.coordinator instructed the office staff members to resolve the mark list corrections as soon as possible through online process.
- Principal informed the students should be regular and punctual to the classes. All the students should maintain 100% attendance.
- A candidate shall be permitted to appear for the University examination in any semester, only if the candidate secures not less than 75% of the attendance in terms of total number of periods.
- Principal mentioned the students to maintain the college uniform in the campus regularly.
- Principal mentioned about the strictly prohibition usage of cell phones in the college..

Signature of the members:

S.no	Name	Designation of Department	Position	Signature
1	Dr. S.Chandra Maha lakshmi	Principial	Co-ordinator	
2	P. krishna kumari	Lecturer in computer science	Asst. Coordinator	
3	N.R.L.N. kameswari	Lecturer in MHRM	Member	
4	D.Vasavi	Lecturer in Economics	Member	
5	Dr. M. siva Prasad	Lecturer in zoology	Member	
6	B. Padma	Lecturer in Hindi	Member	
7	K. koteswara Rao	Lecturer in English	Member	
8	Shaik Basha	Administrative officer	Member	




Principal
Chaitanya Degree & P.G. College for Women
Chaitanyanagar, Ulu Gajuwaka, Visakhapatnam-26.