

# CHAITANYA DEGREE & PG COLLEGE FOR WOMEN

(Affiliated to Andhra University)

Chaitanya Nagar, Gajuwaka, Visakhapatnam-530026.

## INTERNAL QUALITY ASSURANCE CELL(IQAC)

Meeting-II/2022-23

**Date:** 04/08/2022

**Time:** 11.:30 AM

**Venue:** Room no -1 (Block A)

Minutes of proceedings of the IQAC meeting held on 04/08/2022 chaired by the principal DR.S. Chandra Maha Lakshmi, Chaitanya Degree & PG college for women.

### Agenda

- Review the action plan of last IQAC meeting held on 27/04/2022.
- Interaction with NAAC mentor
- To organize workshops
- Independence Day Celebrations
- Teacher's Day celebrations
- Additional Journals to the Library
- Awareness programmes
- Self Defence Classes
- Hindi Day celebration
- Seminar on Research
- To set up RO Water Plant
- To build a new seminar hall
- To organize various activities
- AIDS Day

### Resolutions:

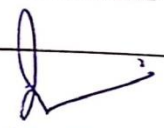



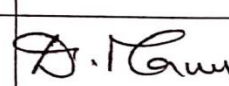
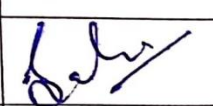
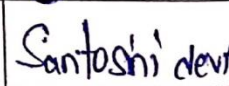
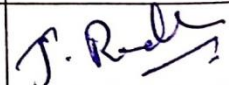
- ❖ Review the minutes of last IQAC meeting held on 27/04/2022

S.NO	Proposed Plan	Action Status
1	Curriculum Implementation	Successfully implemented new curriculum
2	Recruitment of Staff	Staff are recruited for vacancies in various departments.
3	Orientation to staff	Organized orientation session to teaching and non- teaching staff.
4	Academic Calendar	Academic calendar was prepared

5	Introduction of new Add on courses	Students are registered in Vermi composting and Eco systems Add on courses.
6	Internship	Students registered in AP LMS Portal for free Internships provided by the Government.
7	MOOCs	Students are instructed to register in MOOCs course in various online platforms.
8	Guest lecture	A lecture by Regional Director of CBWE Mr. Basheer Basha to MHRM students on 14/07/2022 organized by MHRM department. And also various guest lectures were organized by concerned departments.
9	Lab requirement	Lab requirements are collected from all departments and called for quotations by maintenance committee.
10	IAAC	Successfully formed Internal Academic Audit committee.
11	NAAC work	Reviewed the progress of NAAC preparation criterion wise.
12	Committee meetings	Regular committee meetings are conducted.
13	Workshops	Organized workshop on positive mind set by Swami Bodhamayanda, Secretary, Ramakrishna mission Ashram, Visakhapatnam.
14	Awareness programmes	Organized awareness programmes on cyber crime and women safety.
15	Covid vaccination drive	Conducted Covid vaccination drive on 27/07/2022
16	International Yoga Day	Celebrated International Yoga Day under the guidance of NSS & NCC units of college on 21/6/2022
17	Alumni registration	Successfully registered Alumni on 01/08/2022
18	N-List	Successfully purchased N-List on 02/08/2022

- ❖ To organize an interaction session with NAAC coordinator regarding NAAC work.
- ❖ To organize workshops department wise.
- ❖ To celebrate Independence Day by organizing various activities.
- ❖ To celebrate Teacher's Day and to honour them.
- ❖ submission of list of requisite journals by Library committee to the maintenance committee.
- ❖ To organize various awareness programmes.
- ❖ To train students on Self Defence.
- ❖ To celebrate Hindi Day.
- ❖ To organize seminar on Research and methodologies to create awareness and interest in staff and students towards research.
- ❖ Decided to Setup a RO water plant and asked maintenance committee to call for quotations.
- ❖ To build a new seminar hall with more seating capacity and to analyse expenditure for the same
- ❖ To organize activities towards health and hygiene.
- ❖ To create awareness on AIDS on AIDS Day.

### Participants:

S.NO	NAME	DESIGNATION & DEPARTMENT	POSITION	SIGNATURE
1	DR.S. Chandra Maha Lakshmi	Principal	Chairperson	
2	P. Krishna kumari	Lecturer in Computer Science	Co-ordinator	
3	NRLN Kameswari	Lecturer in Commerce	Member	
4	M. Sheela Deepak	Lecturer in Microbiology	Member	
5	D. Manu	Lecturer in Computer Science	Member	
6	B. Salomi	Lecturer in Commerce	Member	
7	Santhoshini Devi	Lecturer in Mathematics	Member	
8	J. Radha	Lecturer in Commerce	Member	
9	CH. Mallika	Lecturer in Chemistry	Member	