

CHAITANYA DEGREE & PG COLLEGE FOR WOMEN
(Affiliated to Andhra University)
Chaitanya Nagar, Gajuwaka, Visakhapatnam-530026.

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Meeting- 1/2021-22

Date: 03/08/2021

Time: 10:00 AM

Venue: Room no -1 (Block A)

Minutes of proceedings of the IQAC meeting held on 03/08/2021 under the supervision of the Correspondent Smt.G.Vijaya Lakshmi, Chaitanya Degree & PG college for women.

Agenda










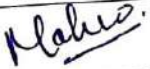
- Constitution of IQAC
- Objectives of IQAC cell
- Functions of IQAC cell
- Appointing criterion heads for NAAC preparation.

Resolutions:

- ❖ Our college has decided to take an initiative towards quality standards of the institution by registering to NAAC in which IQAC plays a crucial role. So, we decided to constitute IQAC in our college with the following as members by our Correspondent Smt.G. Vijaya Lakshmi.
- The principal of our college DR.S. Chandra Maha Lakshmi, is appointed as the chairperson of IQAC.
- DR.G. Srinivasa Rao, professor in commerce, DR.V.S. Krishna Govt Degree College, Visakhapatnam was appointed as NAAC co-ordinator to assist us in our journey to achieve NAAC.
- Smt. P.Krishna Kumari, Lecturer in Computer science is appointed as the co-ordinator of IQAC.
- Mr. D.Manu, Lecturer in Computer science is appointed as the head of criterion 1.
- Smt. NRLN Kameswari, Lecturer in Commerce, is appointed as the head of criterion 2.
- Smt. J. Radha, Lecturer in Commerce, is appointed as the head of criterion 3.
- Smt. Santhoshini Devi, Lecturer in Mathematics is appointed as the head of criterion 4.
- Smt. M. Sheela Deepak, Lecturer in microbiology, is appointed as the head of criterion 5.
- Smt. CH.Mallika, Lecturer in Chemistry is appointed as the head of criterion 6.
- Smt. B.Salomi, Lecturer in Commerce is appointed as the head of criterion 7.

- ❖ The objectives and functions of IQAC are well discussed in the meeting and the co-ordinator of IQAC has to make sure that the objectives and functions are executed successfully.
- ❖ All the criterion heads are requested to study the guidelines given by NAAC to submit the SSR and should give their feedback towards quality improvement by next meeting.

Participants:

S.NO	NAME	DESIGNATION & DEPARTMENT	POSITION	SIGNATURE
1	DR.S. Chandra Maha Lakshmi	Principal	Chairperson	
2	DR.G.Srinivasa Rao	Professor in Commerce at DR.V.S. Krishna Govt. Degree College, Visakhapatnam	Mentor	
3	P. Krishna Kumari	Lecturer in Computer Science	Co-ordinator	
4	NRLN Kameswari	Lecturer in Commerce	Member	
5	M. Sheela Deepak	Lecturer in Microbiology	Member	
6	D. Manu	Lecturer in Computer Science	Member	
7	B. Salomi	Lecturer in Commerce	Member	
8	Santhoshini Devi	Lecturer in Mathematics	Member	
9	J. Radha	Lecturer in Commerce	Member	
10	CH. Mallika	Lecturer in Chemistry	Member	



G. Vijaya Lakshmi
Correspondent

Chaitanya Degree & Pg College for women